

**Holy Trinity School Advisory Council  
Meeting Minutes  
October 7, 2008**

**IN ATTENDANCE:**

Barbara Buszka	Renee Campbell
Joe Dumont	Derek Hatch
Jessica Kennaugh	Peter Kennaugh
Sandy McRobbie	Cathy Nissen
Kim Stafford	Teresa Yakubow
Darrell Yakubow	

**1. OPEN MEETING**

- Meeting called to order at 7:05 pm by Cathy Nissen, Principal
- As we did not have the 2007-2008 School Advisory Council President or Chairperson in attendance, Cathy Nissen chaired the meeting
- Meeting minutes taken by interim secretary, Kim Stafford

**2. APPROVAL OF PREVIOUS MEETING MINUTES**

- Previous Meeting Minutes were not available

**3. ADDITIONS TO THE AGENDA**

- Agenda not prepared in advance

**4. PRINCIPAL'S REPORT**

- The next meeting will be held Tuesday November 4, 2008 at 7:00. It will be the Annual General Meeting, and elections for President, Vice President, Treasurer, Secretary and Casino Chair Person will take place. The AGM will be advertised on the school information board outside.
- The School Advisory Council requires a President and must have one in place prior to the next Casino. A Casino Chairperson is also required.
- This year, there is an Assistant Principal for each grade; Mr. D Hatch, grade 10, Mrs. W Ramsankar grade 11 and Mrs. C. Theberge grade 12.
- School enrolment – just under 800 students, and at capacity. Holy Trinity was unable to take all of the new students who wanted to enrol. Superintendent, Joan

Carr, will be visiting the school on Thursday October 9, 2008 and the future growth of the school will be the priority topic.

-Communication with parents for Newsletters and other information will be primarily through email. Currently, the school has approximately 2/3<sup>rd</sup>'s of all the parents email addresses and is currently working on obtaining the rest. A Newsletter will be produced approximately every month and a half. Feedback from parents regarding this initiative has been very positive as the email communication strategy is environmentally friendly and is also more reliable as opposed to sending home a printed version with the student.

-A "Lock Down" practice has already been held. A few issues requiring attention have been identified, and another practice will be held before Christmas.

-Holy Trinity will be visiting the feeder junior high schools three times over the course of the school year. The first visit will be in October to provide general information, a follow up visit in February prior to the Open House, and a third visit in June to facilitate registration.

## **5. STUDENT COUNCIL REPORT**

**Presented by Barbara Buszka and Jessica Kennaugh, Co – Presidents of Student Council**

### **Dates to Remember**

- Oct 10 – Jersey Day
- Oct 16 & 17 – Student Council Retreat – Strathcona Wilderness Center
- Oct 24<sup>th</sup> School Dance in cafeteria – Halloween Fashion Show
- Oct 27<sup>th</sup> – 31<sup>st</sup> – Halloween themed activities
- November – not yet planned

## **6. MR DUMONT – COUNCILLOR**

-Student Services provided such as career counselling, academic counselling and personal counselling

-Provides First Nations programs

-Provides SITS Program (Students in Transition Support)

-Mr. Dumont will be conducting a survey to assess what needs there are and will then develop programs based from the survey results

-A student Social Worker from Grant McEwen is assisting Mr. Dumont

## **7. ADJOURNMENT - Meeting adjourned at 7:35**

## **8. NEXT MEETING – Tuesday November 7, 2008 7:00 P.M.**

**Holy Trinity Parents Society of Millwoods**  
**Meeting**  
**October 7, 2008**

**1. OPEN MEETING**

Meeting opened @ 7:36 BY Cathy Nissen

**2. TREASURERS REPORT**

\*\*\*\* Please insert the electronic version from Renee Campbell here\*\*\*\*

-There are three separate accounts:

General Account – used for teacher appreciation, farewells, etc

Casino account – computer purchases, smart books, etc

Scholarship account – 7 awards handed out at this years Awards Night (6 prizes @ \$200 and 1 @ \$100)

-A Fundraising Co-ordinator is required to arrange money raising activities to boost the dwindling balances in the General and Scholarship accounts. Bingos, matched grants, fund raisers involving the students were discussed.

-The next Casino is slated for fall of 2009, and funds received from that event will go into the Casino account. Purchases/activities funded from casino funds are regulated through Alberta Liquor and Gaming. A Casino Chairperson is required to organize the Casino event.

**3. ADJOURNMENT - Meeting adjourned @ 7:50**

**4. NEXT MEETING – Tuesday November 7, 2008 7:00 PM**